

## Dermott O'Toole Memorial Library

### Technology Plan

#### **Purpose**

One of the goals of the Dermott O'Toole Memorial Library (Library) is to provide free computer and internet access for the public, and Library volunteers and staff. This Technology Plan was developed to address that goal.

#### **Technology Plan Goals**

**Goal #1:** Provide patrons and staff of the Library access to information and recreational options.

**Goal #2:** Fund an internet connection with a speed competitive with current typical speeds and includes wireless access.

**Goal #3:** Provide public use computers and maintain current software programs updating both when necessary.

**Goal #4:** Identify technology needs of staff and patrons providing programs, materials, services such as online tutorials, databases, and training sessions to facilitate them.

#### **Professional Development**

The Librarian will identify training and support that addresses the needs and interests of paid and volunteer staff as well as patrons ensuring compliance with the Alaska State Library PLA Grant requirements. Training could include on-line classes/ tutorials, video conferencing, conferences, workshops, and classes offered by local professionals.

#### **Budget**

Internet access is funded annually by E-Rate monies and the library's operating budget that includes the Alaska State Library's PLA Grant. The Library will ensure it meets all E-Rate and PLA Grant requirements to continue qualifying for these funds. System upgrades, new equipment, or additional Internet access devices will be funded through fundraisers, donations, and available grants.

### **Technology Needs Assessment and Plan Evaluation:**

The Library will evaluate the technology needs of its patrons through surveys and ongoing individual assessment such as conversations with patrons and observations by the Librarian and volunteer staff. Technology needs could include internet speed, training, information access, recreational uses, educational purposes, etc.

To document the use of our technology services, the library will keep a daily log of all computer uses recording library desktops and Wi-Fi use separately. The data will be compared to previous years' statistics.

The technology needs assessments data and usage documentation will be utilized to evaluate the Library's Technology Plan and adjust it if necessary.

### **Internet Safety Policy**

#### **Statement of Responsibility**

The internet with its highly diverse and often controversial content is an unregulated resource and can be used only at your own risk. The Library is not responsible for the accuracy and reliability of the information found on the internet.

We have installed filters on our internet system and/or computers to meet the E-Rate compliance requirement with the Children's Internet Protection Act (CIPA). See the Library's Internet Safety Policy for details.

Our Internet Safety Policy is posted in the Library and available upon request. The Library Board approved the Internet Safety Policy on August 23, 2019. The City of Tenakee Springs was provided with the approved library policies.

**Librarian** \_\_\_\_\_ **Date** \_\_\_\_\_