

May 15, 2020

Dear Dermott O'Toole Memorial Library Patrons and Neighbors,

The Governor is starting to lift some restrictions around Alaska, and the Dermott O'Toole Memorial Library Board is working hard to make plans to safely serve our community. The main goal for our reopening plan (also known as COVID-19 Mitigation Plan) is to keep everyone safe and healthy.

As we begin to re-open our Library, we are constantly aware of our need to:

- Set up our services to be as contactless as possible.
- Respect the 6 feet of physical distance from others per CDC recommendation.
- Keep our facilities and materials safe and disinfected.
- Ask the librarian and volunteers to wear cloth face coverings when they are serving others.
- Follow disinfecting protocols recommended by the CDC and OSHA.

We ask that you do your part to keep our librarian and volunteers, as well as all other patrons, safe. We ask that you:

- Wear a cloth face covering and maintain at least 6 feet of distance from anyone else when dropping off or receiving library materials.
- Make sure your hands are always clean when handling library materials.
- Follow all library procedures for the safety and security of the entire community.

As we begin to ease into library operations, it will **not** be business as usual. We are happy to announce the first phase of our reopening plan that will allow access to checked-out materials via the ramp and back door, what we are calling Ramp-side Checkout & Return Service. Please see the attached instructions for how to use our new Ramp-side Service. It will be available on Tuesdays from 1-4pm, beginning May 19. Also find attached the Dermott O'Toole Memorial Library's COVID-19 Mitigation Plan. This plan is required by State of Alaska mandate (#16, Attachment O) as a condition of a library resuming its operations.

We appreciate your help in keeping everyone safe and healthy. And we are so excited to welcome you back to the Tenakee Library. We appreciate your patience. Stay tuned as we're able to provide additional services as time goes on. If you have questions, please contact our Librarian, Dordie Carter, domltke@gmail.com or 736-2448; or our Board Chair, Kim Rivera, kim.rivera59@gmail.com or 907-957-0760.

Sincerely,

The Dermott O'Toole Memorial Library Board